



Manager's Report

For Council Meeting 2/8/00

FINANCE

Listed below are the new businesses licensed during the period January 11, to date:

<u>Business Name</u>	<u>Address</u>	<u>Business Type</u>
Angels & Lights, LTD	831 S. King St.	Retail/Antique Glass
BRCD, Inc.	227 Roanoke Dr., SE	On-Site Wastewater Test.
Check Express LLC	14 Fairfax St., SE	Check Cashing
Essential Massage	209 Gibson St., NW	Massage Therapy
Haas' Home Child Care	360 Foxridge Dr., SW	Child Care
Hoover Co.	214 Ft. Evans Rd, NE, #865	Retail
Lace Notes	510 Jared Sq., NE	Retail/Crafts
Le Gourmet Chef	241 Ft. Evans Rd., NE, #353	Retail/House ware
New Vision Technologies	208 Lake View Way, NE	Computer Consulting
TL Designs	406 Wingate Pl., SW	Retail/Designs for Rugs

PERSONNEL

Pursuant to Section 4-3 of the Town Charter, the following personnel actions have occurred since the last report:

New Hires:

None this period.

Resignations

None this period.

Transfers

Barbara Markland Executive Office to Parks and Recreation

PARKS AND RECREATION

1. An open house was held at Ida Lee Park Recreation Center on January 23, 2000, as part of a year-long celebration of the facilities' *Tenth Anniversary* that officially opened in July of 1990. More than 500 people visited the center during the open house hours.

ENGINEERING AND PUBLIC WORKS

1. The Street Division recently cleaned up after two back-to-back major snowstorms. The addition of two large tandem trucks under contract greatly increased our capacity to handle the increased road area in new neighborhoods. We also took delivery of a new Case 621B articulated front-end loader that has proven itself during the last two weeks.

PLANNING and ZONING**Current Planning Division Activity****Plans accepted for review during the period January 19 – February 1**

- Potomac Crossing, Sec. 6 – Construction Drawings (45 single-family detached dwellings)
- Beauregard Heights – Construction Drawings (33 single-family detached dwellings)
- The Hamlet @ Leesburg – Preliminary Plat (34 duplex units)
- Potomac Station, Sec. 8B – Final Plat/Deed (23 single-family detached dwellings)
- Potomac Crossing, Sec. 7 – Construction Drawings (30 single-family detached dwellings)
- Potomac Crossing, Sec. 9 – Construction Drawings (42 single-family detached dwellings)
- Greenway Farm Sec. 10, Lot 121 – Boundary Line Adjustment
- Potomac Station Retail – Boundary Line Adjustment
- North King Street Trail – Construction Drawings

Plans reviewed during the period January 19 – February 1

- Potomac Crossing Lots 524 & 538 – Boundary Line Adjustment
- Kincaid Forest, Sec. 11 – Construction Drawings (80 single-family detached dwellings)
- Potomac Crossing, Sec. 8 – Construction Drawings (61 single-family detached dwellings)
- Potomac Station Apartments – Preliminary Development Plan (150 apartment units)
- Potomac Crossing Lots 786-788 – Boundary Line Adjustment

Zoning Permits (#00-42 thru #00-80)**New Construction – Residential**

Woodlea Manor – 4 SFD @ \$100,000.
Tavistock Farms – 2 SFD @ \$105,000.
Potomac Crossing – 2 SFD @ \$105,000.
Stratford Ph. “B” – SFD @ \$85,000.
Greenway Farms – SFD @ \$85,000.
Exeter Hills – 3 SFD @ \$100,000.
Kincaid Forest – 2 SFD @ 100,000.
Sycamore Hill Ph. I – SFA @ \$80,000.

New Construction – Commercial

None during this time period.

Occupancy Permits Issued**Residential**

Exeter Hills – 2 SFD
Greenway Farms – 3 SFD
Woodlea Manor – 2 SFD
Tavistock Farms – 2 SFD
Mead Hill – 1 SFD
Old Waterford Knolls – 1 SFD
Stratford – 1 SFD
Sycamore Hills – 12 SFA

Commercial

None during this time period.

UTILITIES**1. Water and Sewer Administration****a. Capital Projects**

Bids for the following capital projects were received this period:

Sanitary Sewer Relining Project
Hospital Tank Pumping Station
Water Storage Tank Improvements

2. Water Supply Division**a. Capital Projects Update****Water Treatment Plant Upgrade to 10 MGD**

Dollar value complete 23% Time Elapsed 54%

The contractor continues to be 3 – 4 months behind schedule.

Hospital Tank Pumping Station & Storage Tank Improvements

Black & Veatch is reviewing bids for compliance with the contract documents.

3. Water Pollution Control Division**a. BNR Project**

Project is approximately 22% complete.

b. BMU Project

Contract execution process is complete. Preconstruction meeting scheduled for Wednesday, February 9.

c. VWQIF Grant

13 reimbursement requests have been submitted for a total of \$2,556,454.00.

d. **VWWRF Loan**

3 disbursement requests have been submitted for a total of \$1,428,955.00

4. **Utility Lines Division**

- a. Responded to 347 requests to locate utilities (Miss Utility).

Robert S. Noe, Jr.